



HOUSING MAINTENANCE STUDENT (1 Position)

(Posting #SS2024-004)

(\$17.00-\$18.50 per hour)

MANDATE:

Under the direction of the Housing Operations Supervisor, the Housing Maintenance Students will maintain the various properties grounds as well as basic maintenance work when required or due to inclement weather.

QUALIFICATIONS:

Must be a college or university student returning to school for the 2024-2025 academic year. A Class G or G2 Driver's Licence is required. Access to your own personal vehicle is a definite asset. Must have good interpersonal skills and be able to work with minimum supervision. Experience with lawn maintenance, lawn tractors, hand mowers, trimmers, weeding, pruning and tree trimming is a definite asset.

CONDITIONS OF EMPLOYMENT:

All candidates must be prepared to work outdoors in all weather conditions and be capable of performing the physical requirements of the job. CSA Certified Grade 1 safety boots are required. Successful candidates will be required to supply a satisfactory Criminal Records Check.

The date of opening is May 13th, 2024 to approximately August 30th, 2024, 35 hours per week, Monday to Friday 8:00 a.m. to 4:00 p.m. **The position is based out of the Smiths Falls Office. This position may require the student to work in Carleton Place, Almonte, Perth and Smiths Falls.**

The Lanark County employee slogan is "Working Together to Achieve Greatness." If you embrace this ideal and you meet the position qualifications outlined above, **we look forward to receiving a detailed résumé no later than 4:00pm on Sunday, May 5th, 2024 to Lanark County Administration Building, Human Resources, 99 Christie Lake Road, PERTH, ON, K7H 3C6; Fax #: 613-267-2539; Email: ssjobs@lanarkcounty.ca**

When emailing your application, please ensure your cover letter, résumé and any other related documents are submitted in one file preferably MSWord (.doc or .docx) or Adobe (.pdf). Email subject line should include your "name", job posting number "SS2024-004" (example: Jane/John Doe SS2024-004).

Lanark County is an organization that strives to embrace the spirit of inclusion, diversity, equity and accessibility. We are an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the County's goods, services and facilities. **If contacted for an employment opportunity, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.**

We would like to thank all who apply, but only those applicants selected for an interview will be acknowledged.

Note: Personal information collected from applications is collected under the authority of the Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Human Resources Department at the address indicated above.